

**Minutes**  
Board Meeting  
Human Rights Education Youth Network

**Date:** 10 March 2020

**Online**

**Minutes taken by:** Barbara SANTIBANEZ

**Reports:**

Advocates for Human Rights Education	Jelena MILUTINOVIC
Bank Account Issues	David MGELADZE
Human Rights Education Hotspot	Nika BAKHSOLIANI
Advisory Council on Youth	Nika BAKHSOLIANI
Joint Human Rights Education Programme	Barbara SANTIBANEZ
ASEF Training	Barbara SANTIBANEZ
EU-Russia Cooperation	Maxim BURMITSKIY

a. AHRE (Jelena and Barbara):

New info from COE is that all activities including our StS are put on hold until March 18 due to COVID-19. They will give us a final confirmation. In case they cancel they will give instructions for reimbursing those who bought tickets.

So far the team is working well. We have 26 participants confirmed; we didn't reach 30 because of different criteria to be respected (age, gender, countries, etc.)

For speakers:

- Amnesty International on advocacy - Krittika Vishwanath from Oslo
- Maxim on behalf of GLF to speak about campaigning - Not in contradiction with the statutes - however we will discuss the protocol for future activities to call for applications among our members.

Logistics are on point. However, the comms with the educational advisor are a bit slow.

Nika asked about the WPHRE - OHCHR, which we will include via an online session

- Ask them about examples of HRE programmes
- Ask them for printed materials (Nika)
- Possibility of covering their own expenses

b. Bank Issues (David):

- David requested for Maxim's documents in order to finalise the process. However, to translate the document from Bulgarian to French should be an official document.
- David is dealing with two banks currently, but it's difficult to have a deadline for the time being because of documentation from our board members (Nika and Maxim).
- Transferwise: Nika asked them to sign the FIF for Erasmus, which they did. We sent it to the Belgian National Agency already. Jelena sent it to the EYC.
- However we should keep in mind the difficulties we've been through for future reference!

c. HRE Hotspot (Nika)

- Hopefully we will get the agreement with the NA, but we will have to request a change of the dates (we were supposed to start in January).
- Barbara to email the NA to know the longest they can extend our activity
- It would be good to have the partnership building activity before October, either in July or September - most of us are available in September but we need to agree on a final date.
- Link to infopack:  
<https://drive.google.com/file/d/1SqPFGkLRWSNUD1S6IN00YdYZHxD212nv/view>
- Nika will draft a call for facilitators - Board cannot apply for this role, but we'll have a role in facilitation
- Who's deciding on who's coming? - Board votes and decides on the facilitators

d. Advisory Council of Youth (Nika)

- Meeting cancelled because of COVID-19
- Nika applied to the priority focus group access to rights.
- We were supposed to apply for portfolios; Nika applied to HRE and EDC + Internet governance

e. JHREP (Barbara) - not a lot of updates besides the conference in December, Amnesty International has resources for the project and HREYN expected to contribute. Amnesty will get back for us on their summer plans.

f. ASEN application wasn't approved but they will let us know when the call for training will be open. This is a good opportunity for the network to export its work beyond Europe.

g. EU Russia Cooperation (Maxim):

- In August 2019, Maxim joined on behalf of HREYN the Gender Equality group.
- In Dec 2019 there was a roundtable in Sofia (Bulgaria).
- In April 2020, Maxim will participate in an activity with the Forum.
- In May 2020, there will be a GA of the Russia Civil Forum; Maxim will present HREYN to potential new members.
- Maxim to send the action plan; he needs a volunteer from the Board to help and collaborate with the civic education group - Barbara volunteered to help.

**Issues to resolve:**

<p>Internal communication</p>	<p>Need for internal protocols for communication between us and with the members, in order to enhance efficiency and in respect of the principles of the network.</p> <p>Proposal: Create a code of conduct/protocol including not only communications, but also decision making procedures and conflict resolution, for the Board to be voted - Jelena to draft it.</p>
<p>Communication with the members</p>	<p>Jelena suggests that we include a section on this in the document above.</p> <p>We also need to find a way of interactively communicating with members - through our website or other platform?</p> <p>One of the Board members to volunteer for a “Communications Officer” position within the Board to oversee that communications are happening!</p> <p>Membership renewal is ongoing - however several orgs have not responded yet.</p> <p>Visualize what we’re offering to the members (training, standards, etc.)</p> <p>Sharing more resources from members through our website</p> <p>Currently working on <b>Glossary</b> to be available on our website (Nika and B)</p> <p>Newsletters are working very well (to include it as a task on the ToR).</p> <p>Maxim to invite back old members</p>
<p>Advisory Council on Youth</p>	<p>Sharing info - how to communicate it to the members? To be included in the ToR</p>
<p>AHRE and HREH link</p>	<p>They are both on the same topic - AHRE could elaborate on some guidelines for projects to be used during HREH.</p> <p>Depending on what happens in the next weeks with COVID-19</p>

Report on strategy	
New members - strategy	
General Assembly 2020	Incorporate it in the HREH activity plan
Upcoming deadlines	<p>EYF - April 1: - Annual Work Plan: Brainstorm via Google Doc</p> <p>COE YD - April 15: - Study Session application: To be resubmitted by Barbara and Maxim</p> <p>Erasmus - End of April: - KA1 - KA2 - KA3</p>
Strategic aims - an overview	
Live board meeting - possibilities for 2020	
Technical issues (sync option, communication platform, mandatory phone lock, passwords etc)	

### Tasks

Task	Responsible person	Deadline
Annual work plan deadline April 15 - Brainstorm	All	End of this week
Communication strategy	Jelena	End of March
Writing to Kakava about technical issues	Jelena	End of this week
Whatsapp group	Nika	End of the week
Mail to the members about board meeting	Barbara	End of the next week
Ask OHCHR about examples of	Jelena and Barbara	By March 18

HRE programmes and possibilities of covering their own expenses for AHRE		
Ask OHCHR for materials in hardcopy on HRE	Nika	
Email NA in Belgium to ask for the longest possible extension to start HREH	Barbara	End of this week
Agree on a final date for the PBA		
Draft a call for facilitators for HREH	Nika	
Help Maxim with Civic Education group in the EU Russia Cooperation	Barbara	
Invite back old members of HREYN	Maxim	
Visualization of what HREYN offers to their members	Nika	
Reapply by April 15 to the COE call	Barbara + Maxim	By April 15